

Singh Sabha Southall Nomination form for participating in elections - DBS Checks

Those members who wish to submit a nomination form must complete an enhanced DBS check through the Sabha and submit the DBS certificate with their nomination form (along with all other stated requirements) by 5pm on August 17th 2022. DBS applications must be made through the Sabha at the following days and times:

Starting from Wed 20th July 2022, between 2-4 pm every weekday at the Park Avenue Gurdwara Office and every Sunday between 3-5 pm at Guru Nanak Road (Havelock Road) Gurdwara office. Fee will be £15.

Documents required (must be originals, photocopies will NOT be accepted):

Valid Passport and any 2 of the following

Document	Notes	Issue date and validity
Current driving licence photo-card - (full or provisional)	All countries outside the UK (excluding Isle of Man and Channel Islands)	
Current driving licence (full or provisional) - paper version (if issued before 1998)	UK, Isle of Man, and Channel Islands	
Mortgage statement	UK	Issued in the last 12 months
Bank or building society statement	UK and Channel Islands	Issued in last 3 months
Bank or building society account opening confirmation letter	UK	Issued in last 3 months
Credit card statement	UK	Issued in last 3 months
Financial statement, for example a pension or endowment	UK	Issued in last 12 months
P45 or P60 statement	UK and Channel Islands	Issued in last 12 months
Council Tax statement	UK and Channel Islands	Issued in last 12 months
Utility bill	UK - not mobile telephone bill	Issued in last 3 months
Benefit statement, for example Child Benefit or pension	UK	Issued in last 3 months
Central or local government, government agency, or local council document giving entitlement, for example from the Department for Work and Pensions, the Employment Service, HMRC	UK and Channel Islands	Issued in last 3 months
EEA National ID card		Must still be valid
Irish Passport Card	Cannot be used with an Irish passport	Must still be valid

Please note the Sabha will retain a copy of your passport on file to undertake bankruptcy searches

Guidance on DBS Checks is available on the following website:

<https://www.gov.uk/government/publications/dbs-identity-checking-guidelines>

The Notice has been issued by the Membership and Election Committee